

Curriculum Coordinator/Instructional Technologist



During the school year:

- Assist students & staff with chromebook troubleshooting
- Management and onboarding facilitator of:
 - Edgenuity
 - Testing platforms
 - Single sign on platform, Clever
 - Curriculum Platforms
 - TRS
 - Eduphoria
 - Aware
 - Forethought
 - Strive
- Facilitator of data meetings
 - MAP
 - Unit Assessments
- Oversee & Plan the TRS Unit Assessment testing calendar
- Curriculum support for teachers in TRS and Eduphoria
 - Training and implementation
- Ongoing professional development based on district needs
- Presentations/Music for:
 - Veterans Day
 - Graduation
 - Jingle Bell Hop
- Assist with invoices of curriculum programs
- Additional duties as assigned

Summer:

- Compliance training facilitator
- Inservice planning
- Inventory Chromebooks